# 2026/27 - Community Projects Program Application
Form Preview

## Eligibility

* indicates a required field

This field is read only.
The round this submission is in.

**Application Number**

This field is read only.
If you do contact us throughout the application process, please quote this application number.

## Project Location

The proposed project must be delivered within the nominated City of Gold Coast Division and be located within the City of Gold Coast local government area.

The local Councillor for the Division in which the project is located is a key stakeholder in the assessment process and may choose to support or not support the project. For projects that provide a community benefit for more then one Division, please select Whole of City (Mayor).

If you are unsure which City of Gold Coast Division your project is located in, you can identify the correct Division by entering the project address on the Electoral Commission Queensland website.

**By submitting this application, you confirm that the project is located within the nominated Division. Applications that are found to be located outside the nominated Division, or contain incorrect divisional information, may be deemed ineligible and may not proceed to assessment.**

**In which Division is your project taking place?** *

## Project Funding Thresholds

Applications take up to four weeks for an outcome, and applicants will be notified within this timeframe.

Project category thresholds:

- Community Services & Development - **Funding up to $5,000**
- Community Activations **- Funding up to $10,000**
- Equipment & Resources - **Funding up to $5,000**
- Capital Works **- Funding up to $25,000**

**Is your project requesting funding above the category threshold outlined above?** *

○ Yes

○ No

## Above-Threshold Funding Request

Based on the information provided, your project is seeking funding above the applicable Community Projects Program threshold.

To proceed, you will need to submit an Above-Threshold Community Projects Program Application. You can access the application form here - Above Projects Threshold

Please note that your current application will not be assessed for above-threshold funding. A separate above-threshold application must be submitted for consideration.

If you have any questions or require assistance with the application process, please contact the Community Grants Team at **communitygrants@goldcoast.qld.gov.au**.

# Organisation Details

* indicates a required field

## ABOUT YOUR ORGANISATION

**What is your organisation's name?** *
Organisation Name

Your organisation's legal name or as it appears on your organisations ABN entity name.

**Does your organisation have an ABN?** *
○ Yes - give details below
○ No

**ABN**

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register | |
|---|---|
| ABN | |
| Entity Name | |
| ABN Status | |
| Entity Type | |
| Goods & Services Tax (GST) | |
| DGR Endorsed | |
| ATO Charity Type | More information |
| ACNC Registration | |
| Tax Concessions | |
| Main Business Location | |

**Please select your organisation type:** *
- ○ Incorporated Association registered with the Queensland Government
- ○ Queensland P&C Association
- ○ Queensland Rural Fire Brigade
- ○ Registered Charity with the Australian Charities and Not-for-profits Commission (ACNC)

## Incorporated Associations

**Please provide a copy of a current Incorporation Certificate issued by the Queensland Government under the Associations Incorporation Act 1981 (Qld).** *
Attach a file:

## Queensland P&C Associations

**Please attach a letter from the School Principal confirming the organisation is the recognised P&C Association of the school.** *
Attach a file:

## Queensland Rural Fire Brigades

**Please attach a letter of support from the relevant Area Manager, Rural Fire Service Queensland.** *
Attach a file:

## ACNC Registered Charities

**Please attach a copy of the organisation's current ACNC registration certificate.** *
Attach a file:

## ABOUT YOUR ORGANISATION

**Applicant Admin Contact** *
Title | First Name | Last Name

**Position (e.g. President, Treasurer, etc.)** *

**What is your organisation’s primary operating address?** *
Address

Format: 135 Bundall Road, Surfers Paradise QLD 4217

**What is your organisation's postal address?** *
Address

Format: PO Box 5042, Gold Coast Mail Centre QLD 9726

**What is your organisation's generic email address?** *

Please provide an organisational email address (e.g. info@yourclub.com.au) rather than a specific personal address.

**What is your organisation's contact phone number?** *

**How many active members does your organisation have or service?** *

**Which of the following categories benefit most from your community organisation?** *

Other:

**Does your organisation have a bank account in its own name?** *
○ Yes
○ No - Your organisation must have a bank account in its own name to be eligible for funding

**Name of Bank** *

**Account Name** *

Please provide your organisation's general operating account (not a sub-account).

**BSB Number** *

Format: 012-345

**Account Number** *

Must not be an individual's account, maximum 9 digits

**Please attach your bank account verification** *
Attach a file:

Note: Bank Account Verification (must be a bank statement) must include your financial institutions logo, your account name, BSB number and account number.

****Please Note****

Regarding your organisations bank statement, you do not have to show transaction details, however, the statement must include the following: - Be for an account in the name of your Organisation - Clearly show the BSB, account number - Be a statement on financial institution letterhead - Not be an online transaction list

**Please do *NOT* use the QLD Government Gambling Community Benefit Fund Bank Verification Form as the City of Gold Coast does not accept this as verification.**

## Project Details

* indicates a required field

### ABOUT YOUR PROJECT

**Project Title** *

**Which of the following categories best describes your project type?** *
- ○ Community Services and Development
- ○ Community Activations
- ○ Equipment and Resources
- ○ Capital Works

**Please provide a brief overview of your project.** *

Word count:
Must be no more than 100 words.

**Which Council Plan Theme(s) does your project align with? (Select all that apply)** *
- ☐ Diverse Thriving Economy
- ☐ Vibrant Lifestyle
- ☐ Connected Community
- ☐ Naturally Unique
- ☐ Liveable Places
- ☐ One City

Click here for the Council Plan

**Please explain how your project aligns with the selected Council Plan Theme(s).** *

**Who is the property owner of your organisation's premises?** *
○ City of Gold Coast
○ Our organisation
○ Third party
○ Other:

**What date will your organisation’s project be delivered from?** *

Must be a date and between 1/7/2026 and 30/6/2027.
Note: the earliest date your project will commence.

**What date will your organisation’s project be delivered to?** *

Must be a date and between 30/6/2026 and 30/6/2027.
Note: the latest date your project will be finalised

**Where will your project primarily take place?** *
Address

Suburb/Town State/Province Postcode Country

Primary location does not need to be a specific address, and can be postcode, suburb, state, etc If delivered online, please specify the area of focus for delivery.

## Project Budget

* indicates a required field

### Requested Grant Items - Community Services & Development - Funding up to $5,000

As Council does not reimburse GST on grant funding, please ensure your funding request includes any applicable GST.

**Example:**Stage hire – $1,000 + $100 GST = **$1,100**

The amount you request should be **$1,100**.

- Only include items for which funding is being requested.
- Clearly itemise all project expenses in the table below.

- Attach at least one quotation to support and verify each funding request.
- Use clear, specific descriptions (for example: *animal farm*, *purchase of footballs*, *hall hire*).

Do **not** use general or vague descriptions (such as *contribution to event*, *sponsorship*, or *donation*).

**Examples of Eligible Items**

**Community Services & Development**

- CPR and First Aid courses
- Referee courses
- Citizen science services
- Wildlife rescue and rehabilitation

| **Item Description** | **$ Value** |
|---|---|
| | |
| | |
| | |
| | |

## Requested Grant Items - Community Services & Development - Funding up to $5,000

**Total Funding Request Value**

This number/amount is calculated.

## Requested Grant Items - Community Activations - Funding up to $10,000

As Council does not reimburse GST on grant funding, please ensure your funding request includes any applicable GST.

**Example:**Stage hire – $1,000 + $100 GST = **$1,100**

The amount you request should be **$1,100**.

- Only include items for which funding is being requested.
- Clearly itemise all project expenses in the table below.
- Attach at least one quotation to support and verify each funding request.
- Use clear, specific descriptions (for example: *animal farm*, *stage hire*, *hall hire*).

Do **not** use general or vague descriptions (such as *contribution to event*, *sponsorship*, or *donation*).

**Examples of Eligible Items**

Community Activations

- Commemorations
- Local events

| Item Description | $ Value |
|---|---|
| | |
| | |
| | |

## Requested Grant Items - Community Activations - Funding up to $10,000

**Total Funding Request Value**

This number/amount is calculated.

## Requested Grant Items - Equipment & Resources - Funding up to $5,000

As Council does not reimburse GST on grant funding, please ensure your funding request includes any applicable GST.

**Example:**Stage hire – $1,000 + $100 GST = **$1,100**

The amount you request should be **$1,100**.

- Only include items for which funding is being requested.
- Clearly itemise all project expenses in the table below.
- Attach at least one quotation to support and verify each funding request.
- Use clear, specific descriptions (for example: , *purchase of footballs*, *purchase of fridge, purchase of laptop*).

Do **not** use general or vague descriptions (such as *contribution to event*, *sponsorship*, or *donation*).

**Examples of Eligible Items**

Equipment & Resources

- Computers and software
- Sports equipment
- Defibrillators
- Whitegoods (not plumbed or hard-wired into the building)

| Item Description | $ Value |
|---|---|
| | |
| | |
| | |

## Requested Grant Items - Equipment & Resources - Funding up to $5,000

**Total Funding Request Value**

This number/amount is calculated.

## Budget - Capital Works - Funding up to $25,000

As Council does not reimburse GST on grant funding, please ensure your funding request includes any applicable GST.

**Example:**Stage hire – $1,000 + $100 GST = **$1,100**

The amount you request should be **$1,100**.

- Only include items for which funding is being requested.
- Clearly itemise all project expenses in the table below.
- Attach at least one quotation to support and verify each funding request.
- Use clear, specific descriptions (for example: *animal farm*, *purchase of footballs*, *hall hire*).

Do **not** use general or vague descriptions (such as *contribution to event*, *sponsorship*, or *donation*).

**Examples of Eligible Items**

Capital Works

- Strategic asset planning
- Air conditioning systems
- Security systems
- Investigations and planning reports

| Item Description | $ Value |
|---|---|
| | |
| | |
| | |

## Budget - Capital Works - Funding up to $25,000

**Total Funding Request Value**

This number/amount is calculated.

## PROJECT BUDGET TOTALS

**How much will the project cost in total?** *

$

**Is your project receiving funding or in-kind support from other sources? Have you applied, or do you intend to apply, for funding from another City of Gold Coast grant program or Division for this project?** *

○ No

○ Yes - Please detail below

**Please tell us about the other funding or in-kind support your project is receiving, including the source and amount.**

**Attach a copy of the total project budget.** *
Attach a file:

**Will your project still proceed if only partial funding is provided?** *
○ Yes
○ No

## Certification

* indicates a required field

### PRIVACY

Council of the City of Gold Coast (Council) is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Your information is handled in accordance with the Information Privacy Act (Qld) 2009 and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency. For further information go to http://www.goldcoast.qld.gov.au/privacy-81.html.

Council may also use your personal information in order to contact you to provide you with information regarding Council functions and services. If you do not wish to receive such information please opt out using the unsubscribe link in the communication material sent to you.

### CERTIFICATION

If this application for funding is approved, the application and approval email will form the funding agreement between the Council of the City of Gold Coast (Council) and your community organisation. The approval email is tailored to suit each community grant and includes the approved amount, purpose of the funding and any other conditions associated with the grant. Failure to comply with or satisfy the conditions associated may impact on future applications.

I (the applicant) am authorised by my organisation to complete and lodge this application and I will ensure that:

- All information detailed in this application is true and correct.
- My community organisation will maintain adequate insurance cover.
- All permits, approvals and licences relating to this project will be obtained.
- All workplace health and safety requirements will be met.

- Our project will commence and conclude within the dates specified in this application.
- This community grant will only be expended for the project as described in this application.
- Any unspent grant funds will be immediately returned to Council.
- Council is not liable or responsible for the project or liable to meet any shortfall in the project budget.
- All financial records relating to the community grant will be retained and identifiable in the financial statements of the community organisation.
- All grant funds provided under this program will be acquitted within four weeks of project completion.
- Council's contribution is appropriately acknowledged by using the City's logo in printed material, on the community organisation's website and/or acknowledgement at the event.
- The supplied logo will be used in accordance with the City's guidelines.

By submitting this application you consent to publishing the community organisation's name, project description and amount funded on the City's website. This information may also be used for promoting the Community Grants Program.

**I understand and agree to the above.** *

○ Yes

You are now ready to submit your application. You will be sent an automated email to confirm that your application has been successfully submitted.